City of Raleigh Façade Rehabilitation Grant Program Application

TO: Raleigh Urban Design Center Department of City Planning 220 Fayetteville Street, Suite 200 Raleigh, NC 27601 919-996-4635

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Staff Use Only	
Application #:	_
Date Received:	_
Date Approved:	_
Expiration Date:	
Staff Comments:	

The City of Raleigh sponsors the Façade Rehabilitation Grant Program to provide assistance to property owners and businesses in designated areas interested in the rehabilitation of their exterior building facades. The grants are awarded on a 50/50 matching basis with a maximum participation by the city of \$10,000 within the University Village District boundary and \$5,000 within the targeted economic development area. Grants are awarded on a first come, first serve basis.

The application must be approved prior to commencing actual construction work. For façade, mural, and art improvements on property: non-profits, tenants, property owners and community groups may apply for funding. All applications must have the building owner's approval. City payment to the program participant will occur only after rehabilitation work is completed in accordance with approved plans and specifications.

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APPLICANT:	
APPLICANT ADDRESS:	
APPLICANT TELEPHONE:	
APPLICANT TAX ID. NO:	
PROPERTY OWNER NAME:	
PROPERTY TAX ID NO:	
MAJOR TENANT:	
MAJOR TENANT TELEPHONE:	
REQUIRED SUPPORTING INFORMATION	l:
Attach 8 1/2 " x 11" sheets with written descri	ptions and drawings, photographs, and other graphic information necessary to
completely describe the project. Use the che	ecklist below to be sure your application is complete.
to be used (e.g. width of molding, w Art/mural requirement for (3) referer Description of materials (provide sar Itemized cost estimates for façade of Drawings showing proposed work. I Plan drawings, include plan Elevation drawings showin Dimensions shown on all descriptions.	and in detail the nature of your project. Include exact dimensions for material indow trim, etc.) nces/relevant work samples for proposed artist mples if appropriate) or art/mural elements nclude one set of full size drawings when available in from front property line to 5-10 feet into building to delineate entry layout g the new façade(s). Irawings e ground level of the façade to communicate design details
ESTIMATED COST:	REQUESTED GRANT:
ESTIMATED START DATE:	ESTIMATED COMPLETION DATE:

Plans and specifications sufficient to describe the proposed work are attached. By requesting a Façade Rehabilitation Grant, I understand and agree with the following conditions:

- 1. The commitment of grant money for a proposed project expires twelve months from approval date as noted on application. For reasonable project delays, the expiration date may be extended by the city upon written request by the applicant.
- 2. All renovation work must completely follow plans and renderings as approved by the Raleigh Urban Design Center of the Department of City Planning.
- 3. All renovations shall comply with the North Carolina Rehabilitation Code and local ordinances and design standards, including, but not limited to, the Urban Design Handbook, Downtown Urban Design Guidelines, and applicable District Streetscape Plan and Historic Overlay District guidelines.
- 4. Eligible activities include repairs to any façade in a designated grant area which fronts on or is visible from the public street. These activities include approved expenditures for: repair/replacement of windows, cleaning of façade, waterproofing, painting/removal of paint, repair/replacement of façade materials, installation of appropriate signage, removal of insensitively place modern conveniences or "false fronts." Ineligible activities include: sandblasting brick walls, blocking up window openings, removal of historic details, construction of mansard roofs, painting of inappropriate surfaces, construction of "false fronts," installation of inappropriate signage.
- 5. Applicants that propose art or mural creation on the property have approved expenditures for these activities: artist fees, labor costs and equipment rental, construction and material costs, exterior painting and lighting costs.
- 6. Applicant shall spend an amount on façade rehabilitation at least equal to the amount of public grant funds expended. The incentive grant check shall be awarded only after the work has been completed and a final inspection has been made by the city project manager to determine that the work has been satisfactorily and entirely completed according to approved plans and specifications. Proof of costs and payment, in the form of paid invoices, will be required.

7. Applicants with art or murals will be required to go to the Raleigh Art and Design Board during the application process and receive approval for proposed design. Art/murals cannot be interpreted as signage for any businesses

as determined by the Unified Develo	oment Ordinance.	,
Property Owner	Date	
Applicant	Date	
This is to certify that the proposed Façade Rehabilitation Grant.	project described above meets the	e requirements necessary for application for a
Department of City Planning	Date	
This is to certify that the project d Grant Program.	escribed above is complete and me	eets the requirements of the Façade Rehabilitation

Date

Department of City Planning